

Sherborne Town Council



Sherborne Town Council

Agenda and Minutes

Monday

19 October 2026

NOTICE OF MEETING OF SHERBORNE TOWN COUNCIL

To: The Town Mayor and all Members of Sherborne Town Council
Youth Advisors, the Public, and Press

Dear Member,

YOU ARE HEREBY SUMMONED to attend a Meeting of the SHERBORNE TOWN COUNCIL for the transaction of the following items. It is not lawful for the Council to consider business not on the agenda (Local Government Act 1972 Sch 12, paras 10(2)(b) and Longfield Parish Council v Wright (1918) 88 LJ Ch 119). The meeting will be held at the **Sherborne Bowling Club, Culverhayes, Sherborne, DT9 3NJ at 6.00 p.m. on MONDAY, 19 OCTOBER 2026**



Steve Shield
Town Clerk and Proper Officer
13 October 2026

AGENDA

Before considering the following Agenda, there will be a democratic half hour, which may be extended at the discretion of the Council, during which time members of the public may speak. During the meeting, members of the public and elected representatives of other Councils may indicate they wish to speak, and, at the discretion of the Mayor and with the approval of Members, they may be allowed to do so on points of information only. The Council may, on occasion, invite members of the public to comment on specific issues where points of information or their knowledge on a subject might prove beneficial to the Council. Standing Orders will need to be suspended to accommodate the above.

The Local Audit and Accountability Act 2014 allow both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings should let the Town Clerk know prior to, or at the start of the meeting.

1. PUBLIC SESSION (30 MINUTES MAXIMUM)

- 1.1 Representation from the Statutory Bodies
- 1.2 Representation from the Community/Local Organisations – To include a report from the Patients Participation Group (PPG) representing the Grove and Apples Medical Centres.
- 1.3 Representations from Members of the Public

2. REPORT FROM DORSET COUNCIL – COUNCILLOR ANDREWS

3. REPORT FROM DORSET COUNCIL – COUNCILLOR CRABB

4. APOLOGIES FOR ABSENCE (Local Government Act 1972, Section 85(1)).

To receive apologies for absence and to approve the reason(s) given.

5. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS (Declarations of Interests (Localism Act 2011, Section 31(2), subject to Section 32(3); and Section 33 regarding dispensations from Section 31(4)).

Members to declare any interests, including Disclosable Pecuniary Interests, may have in agenda items that accord with the requirements of the Town Council's Code of Conduct and to consider any prior requests made to the Proper Officer from members for Dispensations (NB this does not preclude any later declarations).

6. MINUTES

- 6.1** To approve the minutes of the Town Council Meeting held on Monday, 21 September 2026 as a correct record.

7. FINANCE AND RESOURCES

7.1 STC Payment Schedule and Bank Balances

To receive and approve the bank reconciliation for September 2026, along with the attached payment schedules and bank balances.

7.2 Digby Hall and Library Payment Schedule and Bank Balances

To receive and approve the attached payment schedules and Bank Balances for September 2026.

7.3 Budget to Actual – To receive the Budget to Actual for the period 01 April to the 30 September 2026.

7.4 Grant Funding Applications

7.4i Dorset History Centre - To note the letter received from the Dorset Service Manager for Archives and Records and consider grant funding towards the Dorset History Centre for their Past Lives, Future Proofed project.

7.4ii Yeovil and Sherborne Multiple Sclerosis –To consider grant funding towards the help with running costs to enable the group to continue.

7.5 Service Level Agreements (SLAs) – To receive reports and approve the second tranche of funding for the following organisations: -

7.5i Sherborne Town Band

7.5ii The Rendezvous

8. DORSET COUNCIL LOCAL PLAN SCOPING CONSULTATION 2026

To discuss this consultation running between the 21st September and the 26th October 2026 and consider a Working Group to formulate a response as required.

9. DORSET TOWN OF CULTURE 2027/ TWINNING AND CULTURAL PARTNERSHIPS

To receive an update on the Dorset Town of Culture 2027 and gauge council support for approaching identified cultural partners, along with developing youth and cultural exchanges. Cllr James Griffen to present current thinking and discuss roles and responsibilities.

10. PRESENTATION ON SHERBORN, MASSACHUSETTS

Cllr Jill Warburton to give a presentation on Sherborn, Massachusetts, reporting back on her recent visit, the people and organisations she met, the historical connection between the two towns and the opportunities that exist to develop the relationship further.

11. TOWN MAYOR, TOWN CLERK, WORKING GROUPS AND PORTFOLIOS

To receive verbal or written reports for information if applicable from the Town Mayor, Town Clerk, Portfolio Holders and Working Groups.

12. PLANNING APPLICATIONS

- a) **P/HOU/2026/05484**
71 Newland Cottage Newland Sherborne DT9 3AG
- b) **P/LBC/2026/05485**
71 Newland Cottage Newland Sherborne DT9 3AG
- c) **P/LBC/2026/05464**
170 Trendle Street Sherborne DT9 3NT
Repair chimney and reduce height
- d) **P/LBC/2026/05605**
87 Cheap Street Sherborne DT9 3BG
The display of 2 No. non-illuminated fascia signs and 1 No. non-illuminated wall-mounted sign on the southwest and northwest (front) elevations.

13. EXEMPT BUSINESS

The **Public Bodies (Admission to Meetings Act 1960 Section 1 (2))** requires that, before discussing exempt business, the meeting must pass a resolution to exclude the public and press for that part of the proceedings such that it would be prejudicial to the Public Interest by reason of the confidential nature of the business to be transacted; the meeting resolves that the public and press will be temporarily excluded.

Health Report to Sherborne Town Council – Meeting 19th. October 2026

Introduction:

This report provides an update on areas of health and wellbeing both locally and more widely, within the scope of both NHS England and the BSW Somerset and Dorset Cluster Integrated Care Board (ICB).

National Update:

NHS England:

Martha's Rule:

Martha's Rule is being expanded across NHS A&E departments and waiting rooms to strengthen patient safety by giving patients, families and staff a direct route to request an urgent clinical review when they believe a patient is deteriorating and their concerns have not been heard. The phased national rollout is due to be completed by March 2028, following a seven-trust pilot that showed the approach could operate safely in busy emergency settings alongside existing procedures without requiring additional clinical staff.

The pilot recorded 69 calls to dedicated escalation lines between September 2025 and March 2026. Some reviews identified acute deterioration and led to urgent interventions, including surgery and transfer to intensive care. The expansion is particularly relevant amid rising A&E demand, with 241,061 more attendances across June to August than in the same period in 2025.

Named after Martha Mills, who died aged 13 in 2021 after concerns about her worsening condition were not acted upon, the rule supports a culture in which patients and families are recognised as important partners in identifying clinical deterioration. Its wider implementation provides an additional safeguard for vulnerable people waiting for emergency care and may help enable earlier treatment for serious conditions such as sepsis.

Local Update:

NHS BSW, Dorset, and Somerset Legacy Board in Common and Cluster ICB:

The Thirlwall Inquiry:

The Thirlwall Inquiry highlighted serious national failings in neonatal safety, safeguarding, and leadership culture, and NHS England now requires every Integrated Care Board (ICB) to demonstrate stronger oversight, clearer escalation routes, and improved support for families. They must review the Inquiry publicly and ensure local providers meet new standards, including enhanced neonatal monitoring, tighter insulin-safety controls, mandatory safeguarding training, and full adoption of the National Bereavement Care Pathway. These actions directly support local community's wider health and wellbeing priorities by strengthening patient safety, transparency, and compassionate care across the system.

Winter Plan 2026/27:

The Integrated Care Board (ICB) Cluster for BSW, Dorset and Somerset have set out a coordinated, system-wide approach to managing winter pressures across acute, community, mental health and social care services. It focuses on prevention, reducing avoidable demand, improving patient flow, and maintaining operational resilience during periods of peak pressure.

The plan identifies sustained acute bed occupancy, discharge delays, No Criteria to Reside (NCTR) performance, and community capacity constraints as the principal risks to winter resilience. While prevention programmes, vaccination, respiratory optimisation, and neighbourhood-based support for high-risk cohorts will help moderate demand, winter success ultimately depends on improving patient flow and strengthening discharge pathways.

A Winter Readiness Assessment shows reasonable assurance across prevention, admission avoidance, vaccination, discharge improvement and system oversight. However, several residual risks remain associated with the following:

- Acute Care
- Workforce resilience,
- Ambulance handovers,
- Corridor care.
- Care Pathways:
 - Home-based reablement and care-package capacity (Pathway 1)
 - Community rehabilitation beds (Pathway 2)
 - Care-home / nursing-home / hospice placement capacity (Pathway 3)

A regional stress-test validated these risks and highlighted development needs in (CYP) preparedness, CYP preparedness is the system's ability to maintain safe, timely, resilient services for babies, children and young people during Winter.

The plan will be monitored dynamically through Urgent and Emergency Care (UEC) Delivery Groups, South Western Ambulance Service NHS Foundation Trust (SWASFT) oversight, Dorset Intelligence and Insight Service (DiIS) dashboards and Single Health Resilience Early Warning Database (SHREWD), with continuous updates as winter progresses. Following the Integrated Care Board approval, the plan and Board Assurance Statements were submitted to NHS England on 30 September 2026.

Healthwatch:

NHS patients in Dorset: The impact of poor communication and fragmented care:

Healthwatch Dorset has recently published a report titled ***NHS patients in Dorset: The impact of poor communication and fragmented care.***

This report brings together feedback gathered over the past few years. This includes conversations at community events, and feedback from refugee and asylum seeker groups.

People described having to chase test results, waiting without updates and not knowing who was responsible for their ongoing care.

Some found online services helpful and easy to use, while others struggled because they lacked digital skills, internet access or support.

The report also describes how language barriers made it harder for some people to get care and understand information.

The report includes positive experiences too. People praised:

- Clear updates about their care.
- Helpful practice teams.
- Services that gave them a named contact.

Concerns often related to systems and processes, rather than the staff providing care.

Healthwatch recommends that services:

- Offer fair access to GP appointments through online, phone and in-person routes.
- Explain waiting times, what happens next and who patients can contact.
- Identify and meet patients' communication needs, including accessible information and interpreter support.
- Have effective systems to track test results and keep patients informed.

Healthwatch is sharing its findings with NHS Dorset, the Dorset General Practice Alliance, local hospital trusts and the Health and Wellbeing Board in Dorset. Its next stage of work will explore how changes to the GP contract have affected access and patients' experiences.

The full report can be viewed on the [Healthwatch Dorset website](#) to find out what people across Dorset shared and the changes Healthwatch recommends.

The Grove Medical Centre:

Practice Update:

Key updates included the forthcoming changes in the management of the Practice with the appointment of a Business and Finance Manager. A new advanced nurse practitioner and pharmacist are also due to join, supporting same-day care and pharmacy services.

Grove Patient Participation Group (PPG):

At its meeting on the 28th.September the Patient Participation Group (PPG) focused on ways of improving patient communication, maintaining service capacity, and strengthening Sherborne's health and community networks.

The group reviewed ongoing actions on check-in screens, missed appointments, the autumn newsletter, patient communications, and the local orienteering course. It agreed to run an updated patient survey and explore waiting-room screen messages to promote practice updates and the NHS App.

Community work included support for a new Sherborne menopause group, dementia-awareness activity, Age Friendly Dorset, Dorset Connect, and resident engagement. The group also discussed flu/Covid clinics, NHS e-referral notifications, access to appointments through the Accurx triage system, and future newsletter articles on Artificial Intelligence (AI), GP team arrangements, Attention-Deficit/Hyperactivity Disorder (ADHD) medication, and NHS App services.

The Apples Medical Centre:

Practice Update:

Staff Changes:

The Practice are currently recruiting for a replacement nurse practitioner. Furthermore, the Practice Manager is leaving after 14 years with the Practice and a recruitment exercise has resulted in six candidates applying for the post.

Following recent recruitment and clinician reorganisation, the clinics are working well with more scope to book on the day appointments.

Did Not Attend (DNA):

The missed appointments are still an issue especially for the nursing team.

Face to Face Appointments:

The nursing team are now averaging 577 face to face appointments per week and the team of 5 GPs are averaging 161 face to face appointments per week, giving a total of 738 face to face appointments per week with the GPs also conducting telephone appointments where appropriate.

Apples Patient Participation Group (PPG)

At its latest meeting held on the 21st.September, the Patient Participation Group (PPG) enquired whether the Practice would consider setting up a lending library of books similar to that operated at the Poundbury Doctor's Surgery. It was agreed that the Practice would investigate the feasibility of this.

Additionally, difficulties relating to the co-ordination of medication for patients that had been discharged from hospital that required further continued prescribing by the GP surgery was raised.

Roger Marsh

Chair – Patient Participation Group

Grove Medical Centre

October 2026

SHERBORNE TOWN COUNCIL

Minutes of a MEETING of SHERBORNE TOWN COUNCIL held on Monday 21 September 2026 at 6.00 pm in the Council Chamber at the Manor House, Newland, Sherborne.

Present: S Jeganathan (Mayor), J Andrews, S Greene, J Griffen, P Jacobs, C Kippax, T Martin, G Patterson and R Legg.

In attendance: Mr S Shield (Town Clerk), Mrs K McMeiken (Civic & HR Officer), Matt Worton-War (Responsible Finance Officer).

Youth Advisors: Phillipa, Lizzie and Rhianna.

51. PUBLIC SESSION

51.1 Representation from Statutory Bodies

None Present.

The Mayor advised that a written report had been received from the Police and would be circulated to Members for their information. The key points from the report were relayed to the meeting. The Corelli estate remains a priority site presently.

51.2 Representation from Community and Local Organisations

Representatives from Future Sherborne attended the meeting and provided a comprehensive update on recent developments and upcoming events. It was requested that a dedicated meeting be scheduled with the Mayor and Town Clerk to allow for a more detailed briefing.

A representative from the Community Kitchen attended the meeting to provide an overview of their reasons for submitting a grant application.

Members of Sherborne Tennis Club attended the meeting to present the latest outline proposals for a potential new Padel Tennis Courts for the Terrace Playing Fields. It was suggested that a meeting be arranged to include representation from the Council, the Tennis Club and the private investor behind the latest plans.

The Chairman of the Grove Patient Participation Group (PPG) highlighted some key points from his written report that had previously been circulated to Members.

51.3 Representations from Members of the Public

A member of the public attended the meeting to advise he was in discussion with Dorset Council about a potential feasibility study of a one way traffic system relating to Westbury and Horsecastles.

A member of the public expressed concerns about cars and lorries currently using Hound Street expressing residents safety concerns and relaying there had been some damage to property. The resident has been liaising with retailers and the Police about these ongoing issues.

52. REPORT FROM DORSET COUNCIL – COUNCILLOR ANDREWS

Cllr Andrews has recently resigned from his cabinet position on Dorset Council.

Any blocked drains should be reported to Dorset Council ahead of the winter period with a view to preventing higher levels of flooding locally.

Changes in planning legislation means that developments of one to nine properties will no longer go to a planning committee and would be determined by Planning Officers.

The Dorset Local Plan is now out for further consultation the new design consultation and the council will have a further opportunity to make representation in addition to their original submission.

53. REPORT FROM DORSET COUNCIL – COUNCILLOR CRABB

A report was received from Cllr Crabb and read out by the Town Clerk.

I'm sorry that I cannot be with you all today.

I have been working with Cllr Warburton and the Chair of the Residents Association for the Corelli estate. There are a small number of individuals causing issues with noise and general unacceptable behaviour in the community. We continue to liaise with Dorset Police and the Dorset Council Anti Social Behaviour Team regarding these ongoing problems. We have requested an Anti Social Behaviour Case Review meeting to review these matters.

Several buildings currently have scaffolding erected. Notably, water is leaking from the former Batemans opticians premises. I have reported this to Dorset Council to prevent any potential issues. Dorset Council licenses all scaffolding, and their Highways department is responsible for oversight.

The Dorset Local Plan is now at the “scoping stage”. It focuses on identifying the issues that the local plan should address. It is not about views on potential sites at this stage. It is more about aspects that should be considered. This is available online from this week and will run for 5 weeks.

54. APOLOGIES FOR ABSENCE

Apologies were received from Cllrs M Crossman, R Crabb and J Warburton.

It was PROPOSED by Cllr Jeganathan and SECONDED by Cllr Andrews and AGREED unanimously that:

The Apologies for Absence were duly recorded.

55. DECLARATIONS OF INTEREST AND DISPENSATION REQUESTS

Councillors were reminded of their obligations to declare their interests in the following items and to indicate the action they will be taking when the item is considered in accordance with the National Association of Local Councils (NALC) Model Code of Conduct, prepared to comply with the requirements of Section 27 of the Localism Act 2011.

56. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 20 JULY 2026.

It was PROPOSED by Cllr Andrews and SECONDED by Cllr Martin and AGREED unanimously that:

Sherborne Town Council approves and adopts the Minutes of the Town Council Meeting held on 20 July 2026 (Agenda Item 6).

57. FINANCE AND RESOURCES

57.1 STC Payment Schedule and Bank Balances

The papers were noted (Agenda Item 7.1), and it was PROPOSED by Cllr Jacobs and SECONDED by Cllr Legg and AGREED unanimously that:

For July 2026, Credit Card Payments of £387,62 BACS Payments of £93,953.80 and Direct Debits amounting to £4,527.39 are approved.

57.2 The Digby Hall and Library Payment Schedule and Bank Balances

The paper was noted (Agenda Item 7.2) and it was PROPOSED by Cllr Jacobs and SECONDED by Cllr Kippax and AGREED unanimously that:

The Bank Balances/Reconciliations for The Digby Hall and Library for July 2026 are approved.

57.3 Internal Audit (2025/2026) visit 3 of 3

The papers were noted as (Agenda Item 7.3), and it was PROPOSED by Cllr Jacobs and SECONDED by Cllr Andrews and AGREED unanimously that:

Sherborne Town Council supports the recommendations within the Internal Audit Report (2025/2026), visit 3 of 3.

57.4 Financial Regulations

The papers were noted as (Agenda Item 7.4), and it was PROPOSED by Cllr Jacobs and SECONDED by Cllr Martin and AGREED unanimously that:

Sherborne Town Council approves the Model Financial Regulations in line with the National Association of Local Councils (NALC).

57.5 Sherborne Area Youth and Community Centre (SAYCC).

The papers were noted as (Agenda Item 7.5), and it was PROPOSED by Cllr Andrews and SECONDED by Cllr Kippax and AGREED unanimously that:

Sherborne Town Council received the latest report and approves the second tranche of funding amounting to £10,000 for the current financial year in relation to the Service Level Agreement.

57.6 Speed Surveys

A discussion was held about local speeding traffic following recent reports made to the town council. The council considered requests for speed surveys at several locations, including the A30, Abbey Road, Acreman Street, Bristol Road, and Long Street. It was agreed that the Town Clerk would liaise with Dorset Council to identify suitable sites for these surveys. It was noted that Dorset Council uses a priority criteria matrix to rank 20 mph schemes, which considers factors such as collision history, pedestrian and cyclist volumes, proximity to schools, shops, and community facilities, existing traffic speeds, and the road environment and layout.

It was PROPOSED by Cllr Jeganathan and SECONDED by Cllr Andrews and AGREED unanimously that:

The Town Clerk would liaise with Dorset Council to determine suitable sites to deploy speed survey equipment.

57.7 Grant Funding Applications

Sherborne Community Kitchen - To consider an application from Sherborne Community Kitchen amounting to £1000 to improve publicity, raise awareness and upgrade various equipment.

It was PROPOSED by Cllr Andrews and SECONDED by Cllr Martin and AGREED Unanimously that:

Sherborne Town Council unanimously approves the Grant Funding of £1,000.

58. TOWN MAYOR, TOWN CLERK WORKING GROUPS AND PORTFOLIOS

The Mayor advised the Dorset High Sheriff has been walking throughout Dorset raising awareness and funding for those impacted by County Lines. Helena Conibear DL will be walking to Sherborne, where the Mayor will be joining her on this part of the walk. The walking delegation will be spending time at the Community Kitchen, The Rendezvous and will attend the official opening of the Ninja Warrior Course at the Blackberry Lane Skate and Adventure Park.

Cllr Griffen highlighted the recent success of Sherborne being named Dorset Town of Culture 2027. The council has met with the Arts Development Company and Dorset Council to discuss the governance structure for the year. £30,000 has been ring-fenced by STC and matched by Dorset Council, bringing the initial project fund to £60,000. Additional external funding opportunities will be explored once the programme of events has been finalised. STC plans to recruit part-time roles for project coordination, marketing, and filming to support the programme. Dorset Town of Culture 2027 will become a standing item on the council agenda. An inaugural Culture Leadership Group meeting is scheduled for this week and will focus on supporting the programme.

Cllr Legg stated that it was envisaged that the new community transport rural and town pilots will likely commence on Tuesday, 3rd November 2026. It is hoped that publicity for both routes will be finalised shortly and duly published to promote the new bus services.

59. FORTHCOMING MEETINGS VENUES AND COUNCILLOR SURGERIES.

Meeting venues are currently being explored for the forthcoming council meetings in October and November. It is hoped that both St Paul's Church and the West End Community Hall would be available to accommodate these meetings, which might need to take place on a different day of the week. Councillor surgeries will also be trailed again.

60. PLANNING

a) P/TRC/2026/04737

50 Newland Sherborne DT9 3JHT1 Laburnum - Remove to ground level T2 Prunus - Reduce back to fence line and reduce in height by up to 50% (as per annotated photo submitted)

Sherborne Town Council notes this application.

b) P/LBC/2026/02158

66 Cheap Street Sherborne DT9 3BJ – **Comments already received in June; this is now extended. Clarification distributed.**

Change of use from dwellinghouse to storage and carry out external alterations to include a new staircase.

It was PROPOSED by Cllr Legg and SECONDED by Cllr Jacobs and AGREED Unanimously that:

Sherborne Town Council has already made comments on this application, and there is no objection the the additianl element.

c) P/FUL/2026/01394

64 & 66 Cheap Street Sherborne DT9 3BJ - **Comments already received in June; this is now extended. Clarification distributed.**

Formation of an opening on the ground floor between no. 64 & 66 Cheap Street. Change of use of part of the first floor from C3 to Class E in connection with No. 64.

It was PROPOSED by Cllr Legg and SECONDED by Cllr Jacobs and AGREED Unanimously that:

Sherborne Town Council has already made comments on this application, and there is no objection the the additianl element.

d) P/FUL/2026/04653

Northgate House North Road Sherborne DT9 3JW
Erect triple garage.

It was PROPOSED by Cllr Jacobs and SECONDED by Cllr Legg and AGREED unanimously that:

Sherborne Town Council supports this application.

e) P/CPLLP/2026/04966

8 The Old Green, The Green, Sherborne DT9 3JY

Certificate of lawfulness to replace 4no. rotten & unrepairable wooden windows, with like-for-like wooden windows

It was PROPOSED by Cllr Griffen and SECONDED by Cllr Legg and AGREED unanimously that:

Sherborne Town Council supports this application.

61. EXEMPT BUSINESS

There was no exempt business.

The meeting closed at 8.10 pm.

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Town Mayor

Sherborne Town Council

Summary of Payments - Sep 2026

Breakdown per Payee	
4C Managed Services Ltd	943.64
A J Supplies Ltd	238.12
A R Blaze	1,255.26
Adobe	29.67 CC
Amazon	317.72
B & G Down	816.00
Bamfords (Yeovil) Limited	5,651.22
Bradfords Building Supplies	138.68
British Gas	13.67
Culligan (UK) Ltd	295.82
D A Services (Yeovil) Ltd	125.71
Darkin Miller Ltd	554.72
DC Pension	11,205.62
Dorset Council	367.06
Dorset Council CT	2,077.00 DD
Dyers Metal Mesh Ltd	204.00
E G Coles & Son	248.89
ENGIE Power Limited	889.34 DD
Fuel Card Services Limited	376.46 DD
Greenbarnes Ltd	5,832.13
HMRC	11,544.00
Hygiene Depot	296.35 CC
Jaam Design Limited	235.20
Lee Holmes	210.17
Midwest Office Supplies	14.99 CC
My Local Pitch Ltd.	33.50
NG Cleaning Services Ltd	304.00
O2	166.54 DD
Royal British Legion	250.00 CC
Sage (UK) Ltd	163.80 DD
Salaries	40,159.59
Screwfix	69.95
Security & Electrical Services	31.80
South West Communications	2,333.40 DD
SSE Enterprise	80.78 DD
St John Ambulance	492.00 CC
Start Safety UK	102.27 CC
The Rendezvous	5,000.00
Viking - Office Depot	138.67
W&S Waste Management Ltd	689.54
Waitrose	10.70 CC
Water 2 Business	176.76 DD
Waterplus	25.66
Xero (UK) Ltd	115.20 CC
94,225.60	

Meeting Date 19th Oct 2026

Breakdown per Method	
Bank Payment	86,650.34
Direct Debit	6,264.08
Credit Card	1,311.18
Total	94,225.60

Breakdown per Department	
Admin	72,923.07
Abbey	1,459.38
Cemetery	12,453.56
Digby Hall	1,460.97
Manor House	2,318.52
Open Spaces	1,579.04
TPF	1,176.05
VPM	855.01
Total	94,225.60

Sherborne Town Council

Detailed Summary of Payments - Sep 2026

Meeting Date - 19th Oct 2026

Department	Date	Method	Payee	Value	Description
Admin	14/09/2026	BACS	4C Managed Services Ltd	215.60	Rental of equipment & subscription as agreement no: 26042201
Admin	14/09/2026	BACS	4C Managed Services Ltd	644.04	Microsoft 365 Business Basic
TPF	14/09/2026	BACS	4C Managed Services Ltd	42.00	Fibre Business Managed Connection (The Workshops, DT9 5NS)
Cemetery	25/09/2026	BACS	4C Managed Services Ltd	42.00	FibreStream SOGEA FTTC 40/10 (Lenthay Road)
Digby Hall	14/09/2026	BACS	A J Supplies Ltd	39.24	Blue roll
Digby Hall	14/09/2026	BACS	A J Supplies Ltd	198.88	Cleaning supplies for DHL
Abbey	11/09/2026	BACS	A R Blaze	1,074.60	To supply and fit a replacement GAP SMART sync LED floodlight
Digby Hall	11/09/2026	BACS	A R Blaze	180.66	Digby hall to remove disabled toilet light fitting and replace
Digby Hall	14/09/2026	BACS	Amazon	40.77	Mop and Handle
Open Spaces	14/09/2026	BACS	Amazon	25.98	20 Pack 1L Plastic Paint Pots with Screw Lids
Digby Hall	22/09/2026	BACS	Amazon	133.62	Batteries
Manor House	22/09/2026	BACS	Amazon	65.57	Swing Bin Liners
Manor House	22/09/2026	BACS	Amazon	7.60	Wood Polish
Open Spaces	22/09/2026	BACS	Amazon	17.99	Hypo Clean
Admin	25/09/2026	BACS	Amazon	6.70	White Tack
VPM	25/09/2026	BACS	Amazon	19.49	Masonry Drill Bit Set
Digby Hall	14/09/2026	BACS	B & G Down	816.00	To trim re-growth on top and 4 sides of large Cypress hedge
Cemetery	25/09/2026	BACS	Bamfords (Yeovil) Limited	5,651.22	Works as per Quotation No: Q262304
Open Spaces	25/09/2026	BACS	Bradforbs Building Supplies	121.32	BALLAST + CEMENT
Open Spaces	25/09/2026	BACS	Bradforbs Building Supplies	17.36	RESIN FIXING
Open Spaces	11/09/2026	BACS	British Gas	13.67	Paddock Garden Aug 2026
Manor House	14/09/2026	BACS	Culligan (UK) Ltd	295.82	Water bottles
Manor House	25/09/2026	BACS	D A Services (Yeovil) Ltd	125.71	To repair / refix lose toilet pan
Admin	14/09/2026	BACS	Darkin Miller Ltd	554.72	Internal Audit work 2025/26 audit - visit 3 of 3
Admin	23/09/2026	BACS	DC Pension	11,205.62	Pension Contributions Aug 26
TPF	01/09/2026	BACS	Dorset Council	367.06	Bungalow CT
TPF	14/09/2026	BACS	Dyers Metal Mesh Ltd	204.00	To Supply 4ft x 3" x 1" Roll of Welded metal mesh 25m 12g
VPM	22/09/2026	BACS	E G Coles & Son	248.89	Oil leak kubota
Cemetery	11/09/2026	BACS	Greenbarnes Ltd	5,832.13	2 x Noticeboards for Cemetery
Admin	23/09/2026	BACS	HMRC	11,544.00	PAYE & NIC Contributions Aug 26
Open Spaces	22/09/2026	BACS	Jaam Design Limited	235.20	To supply 2 information signs for the Quarr Nature Reserve
VPM	14/09/2026	BACS	Lee Holmes	59.40	STHIL HEAVY DUTY GEAR LUBRICANT
VPM	14/09/2026	BACS	Lee Holmes	150.77	SHARPEN AND REPAIR STHIL HEDGE CUTTER

Sherborne Town Council

Detailed Summary of Payments - Sep 2026

Meeting Date - 19th Oct 2026

Department	Date	Method	Payee	Value	Description
Digby Hall	02/09/2026	BACS	My Local Pitch Ltd.	33.50	September 2026 Monthly Subscription
Abbey	14/09/2026	BACS	NG Cleaning Services Ltd	304.00	Cleaning Service at SAYCCWeekday Toilet Cleaning
Admin	25/09/2026	BACS	Salaries	40,159.59	Salaries Sep 2026
Cemetery	25/09/2026	BACS	Screwfix	19.98	FLY KILLER (CEM WORK SHOP) 390HV
TPF	25/09/2026	BACS	Screwfix	49.97	Hozelock double end female hose repair connector (44928)
Cemetery	14/09/2026	BACS	Security & Electrical Services	31.80	Annual remote CCTV viewing fee from 21-09-26 to 20-09-27
Admin	21/09/2026	BACS	The Rendezvous	5,000.00	SLA Payment
Admin	22/09/2026	BACS	Viking - Office Depot	138.67	Notepads
Open Spaces	25/09/2026	BACS	W&S Waste Management Ltd	595.20	General waste
Open Spaces	25/09/2026	BACS	W&S Waste Management Ltd	94.34	For the disposal of trade waste into Sherborne in August 2026
Open Spaces	11/09/2026	BACS	Waterplus	25.66	Westbridge Park water bill May 26
Admin	21/09/2026	CC	Midwest Office Supplies	14.99	Mouse
Admin	29/09/2026	CC	Waitrose	8.95	Milk and coffee
Admin	25/09/2026	CC	Waitrose	1.75	Milk
Admin	23/09/2026	CC	Royal British Legion	250.00	
Admin	05/09/2026	CC	Adobe	16.64	Adobe Pro pack
Admin	29/09/2026	CC	Adobe	13.03	Acrobat pro pack
Open Spaces	08/09/2026	CC	Hygiene Depot	296.35	Compactor Sacks
Admin	11/09/2026	CC	St John Ambulance	492.00	2 x delegates - First Aid at work
TPF	24/09/2026	CC	Start Safety UK	102.27	Road Sign
Admin	02/09/2026	CC	Xero (UK) Ltd	115.20	Monthly Xero fees
Cemetery	01/09/2026	DD	Dorset Council CT	747.00	Cemetery - Rates 2026/27
Manor House	01/09/2026	DD	Dorset Council CT	1,062.00	Manor House - Rates 2026/27
Manor House	01/09/2026	DD	Dorset Council CT	268.00	Car Paces at Manor House - Rates 2026/27
Manor House	24/09/2026	DD	ENGIE Power Limited	294.08	Manor House Gas Aug 26
Cemetery	25/09/2026	DD	ENGIE Power Limited	16.28	South Chapel elec Aug 26
Cemetery	28/09/2026	DD	ENGIE Power Limited	113.15	Chapel Workshop Elec Aug 2026 Est
TPF	28/09/2026	DD	ENGIE Power Limited	155.31	Gainsborough elec Aug 26
Manor House	28/09/2026	DD	ENGIE Power Limited	199.74	Manor House elec Aug 26
Open Spaces	28/09/2026	DD	ENGIE Power Limited	64.17	Pageant elec Aug 26
TPF	28/09/2026	DD	ENGIE Power Limited	46.61	Implement shed TPF elec Aug 26
VPM	01/09/2026	DD	Fuel Card Services Limited	140.02	Fuel
VPM	21/09/2026	DD	Fuel Card Services Limited	98.88	Fuel

Sherborne Town Council

Detailed Summary of Payments - Sep 2026

Meeting Date - 19th Oct 2026

Department	Date	Method	Payee	Value	Description
VPM	28/09/2026	DD	Fuel Card Services Limited	133.96	Fuel
VPM	07/09/2026	DD	Fuel Card Services Limited	3.60	Legal Roadside + Interview
Open Spaces	25/09/2026	DD	O2	10.80	New Weekend phone
Admin	23/09/2026	DD	O2	44.37	Mobile phone charges
Digby Hall	23/09/2026	DD	O2	18.30	Mobile phone charges
Open Spaces	23/09/2026	DD	O2	61.00	Mobile phone charges
TPF	23/09/2026	DD	O2	32.07	Mobile phone charges
Admin	26/09/2026	DD	Sage (UK) Ltd	163.80	Payroll
Admin	29/09/2026	DD	South West Communications	434.84	Service charges
Admin	29/09/2026	DD	South West Communications	1,898.56	Early Termination Fee - CS16112732 DSL-DT93JL-001
Abbey	21/09/2026	DD	SSE Enterprise	80.78	AGR3588240 - Abbey Lights
TPF	01/09/2026	DD	Water 2 Business	176.76	Playing fields & Store 24/02/26 - 05/08/26
Total value of payments				94,225.60	

SHERBORNE TOWN COUNCIL

Bank Reconciliation as at 30 September 2026

Per Bank Statement	£	31 Aug 26	Variance
1 HSBC Current Account	645,192.27	34,568.61	610,623.66
2 HSBC Business Money Manager Account	317,327.07	415,650.99	(98,323.92)
3 CCLA Public Sector Deposit Fund Account	400,000.00	400,000.00	-
4 Petty Cash	259.51	56.11	203.40
Total Cash and Bank at 30 Sep 2026	£ 1,362,778.85	£ 850,275.71	
Plus Cheques not cleared	-	-	
Less Unpresented cheques	-	-	
Balance to Reconcile to Xero	£ 1,362,778.85	£ 850,275.71	
Balances Per Xero			
1 HSBC Current Account	645,192.27	34,568.61	
2 HSBC Business Money Manager Account	317,327.07	415,650.99	
3 CCLA Public Sector Deposit Fund Account	400,000.00	400,000.00	
4 Petty Cash	259.51	56.11	
Total Cash and Bank per Xero	£ 1,362,778.85	£ 850,275.71	

1 HSBC Current Account	£	3 CCLA Public Sector Deposit Fund Account	
Balance per Xero at 31 Aug 26	34,568.61	Balance per Xero at 31 Aug 26	400,000.00
Plus receipts within month	604,932.25	Less transfer to Current Account	-
Less payments within month	94,308.59	Statement balance at 30 Sep 26	£ 400,000.00
Plus transfers from BMM Account	100,000.00		
Statement balance at 30 Sep 26	£ 645,192.27		
2 HSBC Business Money Manager Account		4 Petty Cash	
Balance per Xero at 31 Aug 26	415,650.99	Balance as at 31 Aug 26	56.11
Less transfers to Current Account	100,000.00	Plus cash received within month	210.00
Plus receipts within month	1,676.08	Less payments within month	6.60
Statement balance at 30 Sep 26	£ 317,327.07	Balance at 30 Sep 26	£ 259.51

Prepared by: Matt Worton-Warr - RFO

Approved by: Steve Shield - Town Clerk

Approved by: Cllr P.Jacobs - Finance Portfolio Holder

DIGBY HALL & LIBRARY**Bank Reconciliation as at 30 September 2026**

Per Bank Statements:	A/C Number	30 Sep 2026	31 Aug 2026
Treasurer Accounts	71227033	12,172.80	16,862.46
Business Money Manager	21256645	2,106.85	2,100.07
		£ 14,279.65	£ 18,962.53
Plus Receipts not banked		-	118.50
Balance to Reconcile to Xero		£ 14,279.65	£ 19,081.03
Per Xero Accounts			
Treasurer Accounts	71227033	12,172.80	16,980.96
Business Money Manager	21256645	2,106.85	2,100.07
		£ 14,279.65	£ 19,081.03
<u>Treasurer Account</u>			
Balance per Xero at 31 Aug 26		16,980.96	
Plus receipts		2,144.68	
Less payments		6,952.84	
Less receipts not banked by September 2026		-	
Balance per statement at 30 Sep 26		£ 12,172.80	
<u>Business Money Manager Account</u>			
Balance per Xero at 31 Aug 26		2,100.07	
Plus interest received		6.78	
Balance per statement at 30 Sep 26		£ 2,106.85	
Total Cash and Bank per Statements		£ 14,279.65	

Detail of Payments - September 2026

Date	Method	Payee	Value	Description
23/09/2026	BACS	Engie Power Ltd	1,351.16	Electric - Aug 2026
23/09/2026	BACS	Engie Power Ltd	118.06	Gas - Aug 2026
23/09/2026	BACS	International Parking Solutions (UK) Ltd	80.16	Monthly Secure Gateway/Wireless Data FeeMu
11/09/2026	BACS	OCS Group UK Limited	162.00	07-2026 Callout x3
11/09/2026	BACS	Purple Heart Audio	914.78	Carry out service to Sound System
11/09/2026	BACS	Sherborne Town Council	2,826.68	Recharge for Salaries Paid June 2026
11/09/2026	BACS	Sherborne Town Council	1,500.00	Management Fee for the quarter ended June 20

Prepared by: Matt Worton-Warr - RFO

Approved by: Steve Shield - Town Clerk

Approved by: Cllr P.Jacobs - Finance PH

Budget - Income & Expenditure

Sherborne Town Council

For the 6 months ended 30 September 2026

	ACTUAL	BUDGET	VARIANCE	% OF BUDGET REMAINING
Income				
Precept	1,192,419	1,192,419	-	0%
Administration	24,796	26,000	1,204	5%
Manor House	22,743	44,356	21,613	49%
Parks & Open Spaces	27,899	55,309	27,410	50%
Terrace Playing Fields	11,511	20,245	8,734	43%
Properties	5,825	11,326	5,501	49%
V P M - Sale of Equipment	208	-	(208)	-
Total Income	1,285,402	1,349,655	64,253	5%
Expenditure				
Administration	83,443	200,800	117,357	58%
Section 137 Grants	19,576	45,000	25,424	56%
Manor House	31,443	94,420	62,977	67%
Parks & Open Spaces	78,311	156,350	78,039	50%
Salaries	342,579	722,000	379,421	53%
Terrace Playing Fields	29,130	57,785	28,655	50%
Vehicles, Plant & Machinery	23,233	68,000	44,767	66%
Properties	1,312	5,300	3,988	75%
Total Expenditure	609,026	1,349,655	740,629	55%
[Budget] Surplus / (Deficit)	676,375	-	(676,375)	-
Reserve Activity				
Income	7,626	-	(7,626)	-
Reserve Expenditure	(38,439)	-	38,439	-
Reserve Transfers	30,813	-	(30,813)	-
Total Reserve Activity	-	-	-	-
Digby Hall Contra				
Digby Hall - Income	23,080	-	(23,080)	-
Digby Hall - Expenditure	(23,080)	-	23,080	-
Total Digby Hall Contra	-	-	-	-

Dorset History Centre
Bridport Road, Dorchester DT1 1RP

Telephone: 01305 250550

Email: archives@dorsetcouncil.gov.uk

DORSET
 HISTORY CENTRE

1 October 2026

Dear Council Clerk and Chair,

Dorset History Centre – capital project *Past Lives, Future Proofed* – can you assist?

Background and context

I am writing to inform you about a major capital project that will be delivered at Dorset History Centre (DHC), the home of the county's archives and local studies service including the records of your council and its predecessor bodies - and prior to that, the Quarter Session courts that acted as the county's administrative decision-making body. DHC, as you may already know, holds the recorded history (archives) of Dorset - in physical and digital form - documents, maps, photographs, film and sound - dating from AD965 - the evidence of our collective past. Revenue funding is provided by Dorset and BCP Councils but capital investment in the building will be found largely from external sources.

The building in Dorchester in which the 55,000 boxes of archives are preserved was constructed in 1991 and is now approaching capacity. The service has been planning for over a decade to extend the building and to improve public facilities giving the premises another 30 or so years of operational life. All of this was predicated on a successful application to the National Lottery Heritage Fund (NLHF). Our project ***Past Lives, Future Proofed*** gained a first stage pass in March 2026 resulting in a grant of £603,000. We have therefore commenced the project's development phase which will lead to a further application in February 2028 for **£3.8 million**. It's important to note that DHC is a **countywide** service which preserves and makes accessible records from every corner of Dorset. The records of the town councils and their borough predecessors including rural and urban district councils are all held at DHC for preservation and public scrutiny. In addition, the service holds thousands of collections generated by local people and organisations which help us to understand the social, cultural, economic and political history of the county.

Match funding

...a thousand years, a million stories

Archives and Local Studies



The total cost of the Delivery Phase (mid-2028-2031) is **£4.6 million**. The request of NLHF will be **£3.8 million** leaving a funding gap currently of **£95**. Dorset Council has pledged £540,000 and there are contributions secured from Section 106 and CIL funds along with donations from other sources including [Dorset Archives Trust](#).

At the July meeting of its Policy Committee, Dorchester Town Council generously agreed to contribute £10,000 (subject to a successful 2nd stage application to NLHF) which is enormously helpful in moving us nearer to our total. However, we still need to raise a substantial sum.

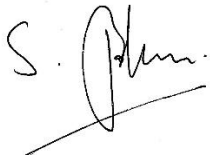
Can you assist?

This message is therefore a request to Dorset's town and parish councils to encourage them to consider contributing to the project. As a countywide service DHC is here to safeguard the cultural heritage of every community, ensuring that it remains intact, authentic and accessible to future generations. If you are able to consider a donation, however modest towards the DHC capital project or if you would like further information please let me know. **A few hundred pounds from each council** would be enormously helpful and demonstrate Dorset-wide support for this project.

Any support you can offer will help to make the case for the larger NLHF investment in the service that we hope to secure in early 2028.

If you would like to discuss this or any aspect of your council's records and archives, please let me know.

With best wishes

A handwritten signature in black ink, appearing to read 'S. Johnston', with a long horizontal stroke extending to the right.

Sam Johnston (he/him)
Service Manager for Archives and Records
Dorset History Centre
01305 228929 (direct)

sam.johnston@dorsetcouncil.gov.uk
www.dorsetcouncil.gov.uk



101101
010100
110001
001011



Past Lives Future Proofed

SHERBORNE TOWN COUNCIL

The Manor House, Newland, SHERBORNE, Dorset, DT9 3JL
Tel: 01935 812807 Email: s.shield@sherborne-tc.gov.uk

Mr Steve Shield Town Clerk

GRANT APPLICATION FORM

SECTION A: GENERAL INFORMATION

Name and address of organisation:

YEovil + SHERBORNE MULTIPLE SCLEROSIS
SOCIETY

a) Name and address of correspondent:

b) Telephone number:

c) Email Address:

Please provide your current membership numbers

Adult:	Male 42	Female 39	
Junior (under 16):	Male	Female	

Are non-members permitted to use your facilities? Yes No N/A

If yes, please state number of non-members using facility Adult: Junior:

Please briefly state the history of your organisation and its aims and objectives:

OUR GROUP PROVIDES PRACTICAL, EMOTIONAL & SOCIAL SUPPORT
TO PEOPLE LIVING WITH MS & THEIR FAMILIES THROUGHOUT
THE LOCAL AREA. WE ARE RUN BY VOLUNTEERS & OUR
ONLY INCOME IS THROUGH FUNDRAISING.

Is your organisation a registered charity? Yes No If yes ...Number 1139257

Is your organisation a limited company? Yes No If yes ...Number 07451571

On a separate sheet please provide details on the charges made for the services or activities provided by your organisation together with information of any concessions given.

SECTION B: FINANCIAL INFORMATION

Please enclose a copy of your latest audited accounts with the completed application form or for a new group a statement of your estimated Income and Expenditure for the first year.

Please provide details of:

a) The total income raised by members' subscriptions during the last financial year:

Adult £ Junior £

b) Additional income from non-members during the financial year: £ <u> </u>			
c) How your everyday expenses are covered: (Please rank in order of importance)			
Local authority grant aid	(please state which)		
Fundraising events ☒	Members subscription		
Bar and other sales	Other sources		
If your application refers to land and buildings:			
a) Do you hold the freehold of the land and buildings (if yes, go to section C)	Yes	No	
b) If no, who owns the freehold?			
c) If no, do you own the leasehold?	Yes	No	
d) If yes, how long is the lease:	Years:	When does it expire:	
e) If no, on what terms do you use the land and buildings?			
SECTION C: PROJECT DETAILS			
Please state the purpose for which assistance is required: <u>WE ORGANISE MONTHLY SOCIAL GATHERINGS, GUEST SPEAKERS, ACCESSIBLE ACTIVITIES WHERE OUR MEMBERS CAN MEET UP WITH OTHERS WHO UNDERSTAND THE CHALLENGES OF LIVING WITH MS, MAKE NEW FRIENDS & ENJOY VALUABLE SOCIAL INTERACTION.</u>			
Location of project (postal address, if different to Section A): <u>YEovil, STERBORNE & LOCAL VILLAGES</u>			
What is the aim of the project? <u>TO CARRY ON PROVIDING A WHEELCHAIR FRIENDLY SPACE FOR OUR MEETINGS. (WE USE WESTLANDS SOCIAL CLUB BUT IT IS EXPENSIVE). WE PROVIDE GRANTS FOR PEOPLE TO PURCHASE ITEMS TO MAKE THEIR LIVES EASIER. - MOBILITY AIDS & SPECIALIST EQUIPMENT TO MAKE THEIR LIVES EASIER.</u>			
Please enclose, if applicable, one copy of plans and specifications, including site plans.			
Do you have the following consents?	N/A	Yes	No
Outline Planning Permission			
Detailed Planning Permission			
Building Regulation Approval			
Does the design of the project take into account the needs of disabled people?			
Yes	Please give details:		
No	Please state why not		

Project Dates:	Proposed starting date:	Expected completion date:			
If this project is part of a larger scheme or phased development, please give details:					
Please state briefly how you feel your project will benefit the people of Sherborne. WE HAVE MANY MEMBERS FROM SHERBORNE & LOCAL VILLAGES. OUR FUNDS FROM FUNDRAISING ARE DEPLETING AS COSTS RISE. THE SHERBORNE GROUP WAS INTEGRATED WITH YEOVIL SOME TIME AGO.					
SECTION D: DETAILS OF PROJECT COST AND FINANCE					
Please list the capital costs associated with the project					
i)	Construction of new building	£	ii)	Adaption of existing building	£
iii)	Internal fixtures and fittings	£	iv)	Surface and pitch improvement	£
v)	Play equipment	£	vi)	Professional fees	£
viii)	Other costs (please specify)				£
TOTAL PROJECT COST					£
Please enclose copies of estimates and tenders with the application form					
Please state how you propose to finance the project: WE FUNDRAISE					
Applications for Grant Aid THIS IS OUR FIRST APPLICATION FOR A GRANT.					
Body applied to		Confirmed	Rejected	Awaiting decision	Amount
		Your existing Organisation Funds			
		Proposed fund raising			
		Amount requested from Sherborne Town Council			
TOTAL					£
a)	Have you considered the possible increased running costs associated with the project?				
	No change necessary		Yes (Please provide details on a separate sheet/business plan)		
b)	How will the increased annual costs be covered?				
	Charges and subscriptions		Grant Aid		Fund raising events
	Bar and other sales		Other		

SECTION E: ADDITIONAL INFORMATION

If you would like to add any additional information in support of your application, please do so below:

WE FUNDRAISE TO ALLOW OUR GROUP TO CONTINUE HAVING MEETINGS & SOCIAL EVENTS. WE PAY FOR SOME MEMBERS TO RECEIVE MASSAGE / AROMATHERAPY TREATMENTS. THESE ARE CONSIDERED EXTREMELY BENEFICIAL FOR M.S SUFFERERS. MOST OF OUR MEMBERS CANNOT AFFORD ANY LUXURIES. WE HELPED A LADY TO BUY A STAIRLIFT TO ENABLE HER TO GET TO HER BEDROOM & NOT HAVE TO SLEEP IN HER CHAIR DOWNSTAIRS.

Please complete the following: I would like to apply for financial assistance from Sherborne Town Council. I understand that submission of this form does not mean that a grant will be awarded automatically. I note that grant aid cannot be given retrospectively.

Signature:	Official Position: COMMITTEE MEMBER / FUNDRAISER	Date: 12.6.2026
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I have enclosed the following (where application): Bank Statement

A copy of the organisation's constitution		The latest audited accounts	
One copy of plans and specifications		Copies of estimates tenders or quotations	
Running cost projections/business plan			

NB The Data Protection Act 1998 The information provided on this application may be held on a computerised register

Please provide below your bank details to enable a prompt payment should a grant be made: -

Account Name: MS SOCIETY YEovil & SHERBORNE

Sort Code:

Account Number:

If your grant application is successful, we would ask you to agree to the following:

- To use the Sherborne Town Council logo on any related literature produced.
- To post on social media (if your organisation uses it) regarding your success at receiving funding from the council tagging Sherborne Town Council.
- Send the Town Clerk, at the end of the financial year, an evaluation of how the money was used and any benefits it created.

Applications should be returned to: The Town Clerk, Sherborne Town Council, The Manor House, Newland, Sherborne, Dorset, DT9 3JL.

Sherborne Town Band – Service Level Agreement (SLA)

1.0 Introduction and Background

- 1.1 The purpose of this report is for Sherborne Town Council (STC) to consider the latest report (Appendix A) from Sherborne Town Band in relation to the Service Level Agreement (SLA).
- 1.2 STC approved the introduction of an SLA in March 2026 for a four-year period between the 1st April 2026 and the 31 March 2030, amounting to £3,000 per annum. This is the first year of this long term agreement.

2.0 Service Level Agreement

- 2.1 The SLA will require Sherborne Town Band to provide a brief half-yearly report on its activities in September and March of each year, receipt of these reports will initiate the release of grant funding on a half-yearly basis.

3.0 Details of the Report

- 3.1 From STC's position, the SLA will provide Sherborne Town Band with a robust mechanism to obtain long-term stability, retain its dedicated members, and ensure the band's ability to continue performing for the community in the years to come. This agreement will help create a supportive environment where the band can focus on musical growth, community engagement, and developing new talent. In doing so, the SLA will contribute to the cultural vibrancy of Sherborne and strengthen the relationship between the Town Band and the residents it serves.

4.0 Conclusion

- 3.1 The Service Level Agreement (SLA) between STC and Sherborne Town Band has, in the short term, proven successful. It has served as an effective mechanism for fostering better communication and further developing the working relationship between both parties. This positive collaboration has laid a solid foundation for continued partnership working.

5.0 Recommendation

That Sherborne Town Council:

- 5.1 Notes the content of this report.
- 5.2 Approves the release of the second tranche of funding amounting to £1,500 for the financial year 2026/27 subject to Members being satisfied with the latest report tabled during this meeting.

Steve Shield

Town Clerk

09/10/2026

Sherborne Town Band report April- September 2026

The band have had a very busy 6 months. They have performed concerts in Dorchester, Lyme Regis, Trowbridge, Mark, Stourpaine, Long Sutton and Sherborne. Two of the smaller groups of players performed at a wedding in Up Cerne. The Sherbavarian Stompers (OOMPAH BAND) and Pageant Brass (10 piece band) entertained wedding guests over 2 days.

The highlight of the year was a tour to Bruges in May. Although the band did not make their first concert in Bruges due to issues at Dover, we did go on to play at "The Menin Gate" in Ypres as part of the Last Post" ceremony. A real honour. Wreathes were laid on behalf of the Town Council and the Band.

Change always happens and our Youth Band as now got a new conductor. After 14 years of loyal service to the youth band, Mr Jim Bennett has moved on to other projects. We are delighted to have Seth Nordin as our new youth band conductor from September. The youth band continues to be free for all young people. The Town Band continues to support the youth band, not just monetarily, but also with musical guidance.

With the Councils continued support, both bands continue to thrive.

The Rendezvous Service Level Agreement (SLA)

1.0 Introduction

- 1.1 The purpose of this report is for Sherborne Town Council (STC) to consider the latest report from The Rendezvous (Appendix A) in relation to the SLA and funding support for the current financial year 2026/27.

2.0 Background

- 2.1 STC approved the introduction of an SLA between STC and The Rendezvous in November 2025 for a four-year period between 1st April 2026 and 31 March 2030, amounting to £10,000 per annum. This is the first year of the new longer-term agreement.

3.0 Details of the Report

- 3.1 In line with the SLA, The Rendezvous is required to produce and provide STC with half-yearly reports on its activities. The latest report is tabled for consideration at this meeting. Such reports initiate the release of grant funding as per the current agreement on two occasions during each financial year.

4.0 Service Level Agreement

- 4.1 From STC's position, the SLA provides The Rendezvous with a mechanism to obtain stability and support young people locally. In addition to offering immediate assistance, the SLA ensures that The Rendezvous can continue its operations without interruption, allowing staff to focus on delivering essential services. This stability is crucial for building trust with young people and their families, as it demonstrates a long-term commitment to the community.

5.0 Conclusion

- 5.1 The SLA between STC and The Rendezvous has so far been a success, with good communication links remaining open.

6.0 Recommendation

That Sherborne Town Council:

- 6.1 Notes the content of this report.
- 6.2 Approves the release of the second £5,000 tranche of funding for the financial year 2026/27 subject to members being satisfied with the latest report tabled during this meeting.

Steve Shield
Town Clerk
09/10/2026

SHERBORNE TOWN COUNCIL

Mid Term Report | Year 1 | October 2026



During the first six months of this financial year, The Rendezvous has continued to deliver one-to-one support to young people, offering English and maths learning, Mental Health & Wellbeing support and help with progression into education, training and employment.

Demand is increasingly concentrated among young people approaching and entering adulthood, with 16–19-year-olds now making up the largest proportion of our service users. We are therefore particularly pleased to have secured new funding through **NHS Dorset's Community Wellbeing & Mental Health Fund** (through Dorset Community Foundation) to strengthen our wellbeing support for young adults. Because The Rendezvous works across the transition into adulthood, we are able both to support young people before they reach 18 and to continue working with them afterwards, helping to reduce the risk of needs escalating at the point they move into adult services. The funding will also strengthen our links with **Access Wellbeing**, supporting a more joined-up approach locally.

Many of the young people we support are dealing with a combination of disrupted education, poor mental health or anxiety, neurodivergence or learning differences and low confidence. Learning and wellbeing are therefore often closely connected, and our volunteers remain central to our ability to provide sustained one-to-one support.

We were very pleased to be able to support the Town Council in connection with the **High Sheriff of Dorset's visit** to Sherborne on 25 September, including hosting part of her visit. We greatly appreciated her interest in, and strong promotion of, the work taking place locally and look forward to a follow-up meeting with her later in the year.

The visit also provided a valuable opportunity for colleagues to meet with the wider **Sherborne policing team**, who raised concerns about a number of local young people. We were pleased to be able to confirm that all were already known to The Rendezvous and were either engaged with us or about to begin support, including through our learning provision.

In a subsequent outreach session, we had positive engagement with all of the young people discussed and useful conversations around **e-scooters, personal safety and drugs**. This gave us a further opportunity to build relationships and encourage continued support and engagement.

During April–August 2026 (latest figures available)

- 72 young people were supported in Sherborne
- 699 Learning sessions were delivered to 43 young people
- 168 Mental Health & Wellbeing sessions were delivered to 29 young people
- 60+ volunteers contributed to our work

We continue to be grateful to the Town Council for its ongoing support, which is providing much-needed funding security at a time when the charity sector as a whole is facing significant challenges in accessing funding.

Our latest full-year Charity Snapshot is attached to provide the wider picture of our work and impact.

Annual Charity Snapshot | September 2026

Supporting the transition into adulthood by rebuilding confidence, reducing isolation and gaining qualifications

Over the academic year (2025-26)

- 153 young people accessed our free, local one-to-one support plus
- 170+ young people took part in targeted projects in Gillingham (funded by the National Lottery Community Fund)
- 76% of the young people we worked with were aged 16+
- 85% said The Rendezvous had made a significant difference to their lives

Charity Update

We are seeing growing need among young people approaching and entering adulthood, with a particularly strong concentration among 17–19-year-olds. Turning eighteen may bring legal adulthood, but it does not mean a young person is suddenly ready to navigate adult life independently. At this stage, young people are expected to make increasingly adult decisions about education, work, relationships and independence; often while also experiencing anxiety or poor mental health and wellbeing, disrupted education, neurodiversity or learning differences, and loss of confidence.

Our approach remains simple: start with the young person, build a trusted relationship and help them take the next step. Through individual Mental Health & Wellbeing support, flexible English and maths one-to-one tuition and targeted projects, we help young people build confidence, improve their wellbeing and skills, gain qualifications and move towards college, training, work and greater independence.

Trends

The needs young people bring to us are increasingly interconnected. Among our learners, 57% had confirmed or suspected neurodivergence or learning differences recorded, while 54% had a mental-health difficulty recorded. For many, progress in learning therefore goes hand in hand with improving confidence and self-belief, reducing anxiety and re-engaging after disrupted education.

Demand for specialist Mental Health & Wellbeing support remains high, but wellbeing support also runs through all our work. Our volunteer tutors do much more than teach English and Maths. Through consistent one-to-one relationships, they help young people manage anxiety, rebuild confidence and re-engage with learning. This provides an important preventative layer of wellbeing support alongside our specialist Mental Health & Wellbeing provision, enabling us to respond to different levels of need while keeping the trusted one-to-one relationship at the heart of our work.

Next steps

Our ambition isn't simply to do more. As we move into our 30th year, we aim to ensure The Rendezvous can continue helping young people for the long term without losing the small-scale, human approach that makes our work distinctive. During 2026/27 we are focusing on recruiting and supporting more volunteers, strengthening our systems and profile, diversifying income and developing shared leadership across the organisation.

Our projects

- Mental Health & Wellbeing
- Learning & Progression
- Special Projects

Locations

- Sherborne: The Rendezvous Centre; The Gryphon School; Community locations
- Yeovil: Samaritans Centre
- Gillingham: The Slade Centre; other venues

Our team

- 8 core staff (3.7 FTE)
- 3 sessional/project staff
- 60+ volunteers
- 5 trustees, 4 associates

Finance

The last financial year was challenging. The loss of two long-term funders led us to reduce costs and refocus resources on our core one-to-one work and fully funded projects. Strong reserves and prudent planning by staff and trustees enabled us to manage those changes in a structured way and, by September 2026, further funding opportunities were either secured or in development.

Financial Year 2025/2026

Income: £255,123
Expenditure: £306,390
Unrestricted Reserves (as of 1/4/26) - £114,263

97% of young people asked would recommend *The Rendezvous* to another young person

Annual Summer Survey – Feedback 2026

85% said *The Rendezvous* had made “a lot” or “a huge amount” of difference to them

82% reported increased confidence or self-esteem

97% of those for whom learning was relevant reported making academic progress

This is what they said when we asked them why...

“I have passed my Level 1 exams after not being at mainstream education for 4 years.”

“I have a job”

“I don't feel dread anymore.”

“I can talk to people much better now and have finally got my Maths.”

“I have more self-respect and personal boundaries.”

Our 60 Volunteers are amazing too...

They give their time, skills and encouragement to help young people move forward they get something from it too...

“It feels good to contribute to young people's lives in a positive way. It's a very supportive environment, which makes it really rewarding. You're working alongside people who are all aiming for the same thing: helping young people. It's just a nice place to be.”

Volunteer (Wellbeing)

www.therendezvous.org.uk

Find out how you can support the young people in our communities

Who we supported

- **87** young people engaged in Learning
- **77** young people engaged in Mental Health & Wellbeing
- **16** received both Learning and Mental Health & Wellbeing support
- **53 of our 87 learners (61%)** were aged 18+
- **At least 41%** had confirmed or suspected neurodivergence or learning differences recorded
- **19%** were home educated
- **11%** were recorded as NEET
- **69%** lived in Dorset | **30%** Somerset | **1%** Wiltshire

Wellbeing outcomes

Of those receiving regular wellbeing support, assessments indicate

- **100%** improvement in confidence and self-esteem
- **90%** were more engaged and connected to others
- **80%** were more optimistic for the future

Learning & qualifications

- **89** exam/module entries
- **Results:** Maths L1 **8** | Maths L2 **8**
English L1 **20** | English L2 **43**
- **Passrates:**
Maths 83% L1 and 54% L2 Maths pass rate (47% nationally)
English Reading and Writing **94-100%** (63 and 76% nationally)

What happened next?

- **60%** of learners continue with us into the 2026/27 academic year
- Of those leaving after exams:
54% are in employment
38% gain college places
8% join apprenticeships

